



# International Federation for Emergency Medicine

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9<sup>th</sup> June 2011

Dear IFEM Full or Affiliate Member,

**Re: Expressions of Interest Sought for Hosting the International Conference on Emergency Medicine, 2018**

As you may be aware, every two years the International Conference on Emergency Medicine takes place. With this in mind I am writing to you to invite your bid for the ICEM 2018.

In order to be eligible to bid to host the Conference, you must be an IFEM Full or Affiliate Member of good standing. Further guidelines for developing and submitting your bid can be found in the attached document '*Guidelines for the International Conference on Emergency Medicine*'. Please note that these guidelines are currently under review. To ensure all concerned are apprised of any changes as soon as possible, we are asking potential bidders to register expressions of interest with the IFEM Secretariat.

The key dates for submissions are as follows:

Thursday 9 <sup>th</sup> June 2011	Call for Expressions of Interest to host ICEM 2018
Thursday 31 <sup>st</sup> May 2012	Bid submission closes
Thursday 11 <sup>th</sup> October 2012	Announcement of winning bid (during ACEP Scientific Assembly)

Once the closing date for bid submission has passed, a specially convened committee will review all the applications to ensure that they are all given equal and fair consideration. The winning bid will be announced during the Board meeting held at the ACEP Scientific Assembly in October 2012. No bids will be accepted beyond 31<sup>st</sup> May 2012.

If you require any further information or assistance, please do not hesitate to contact the Executive Officer at [carol.reardon@acem.org.au](mailto:carol.reardon@acem.org.au).

Kind regards,

**PETER CAMERON (PROFESSOR)**  
**President**